

Town of Lyme
Select board
Minutes for April 25th, 2013
Approved May 2, 2013

The following were present for part or all of the meeting: Charles J. Smith (Chair), Richard Vidal (vice-chair), Susan J. MacKenzie (member) and Dina Cutting (Administrative Assistant), Chief O'Keefe (Police Chief), Fred Stearns (Road Agent), James Jenks (Derby Mountain Construction), community member, Matt Brown.

1. Meeting was called to order at 8:00AM by Chair Smith.
2. Fred Stearns and James Jenks reported they had dug test pits on Baker Hill Road. These test pits showed good soil in this section of the road but it had a layer of hard pack about 1' down. They still feel drainage should be put in, culvert cleaned and changed out, brush and trees cut, excavate down about 1', put the cloth down, clean gravel, crushed, and a layer of calcium chloride. The feeling is this layer of hard pack from years back has formed a barrier at various levels along this road. This layer of hard pack could be causing water to not leach away during the thawing of frost, thus turning the dirt layer in to mud. The Selectboard, Fred and James had a lengthy discussion on various ideas and concerns with this section of Baker Hill. This 1,056' section of Baker Hill was approved for rehabilitation at Town Meeting, the sum of \$35,000.00 was appropriated for this project. They will move ahead with plans and must stay within the budgeted amount for this project.
3. Vidal moved to approve the minutes of April 17th River Road work session, April 18th Public and Non-Public sessions, April 22nd Non-Public session and April 23rd Public session. Seconded by Smith. Voted unanimously in favor with minor changes noted.
4. Matters arising:
 - Cutting will call Pathways and find out how the information for Fisher Bridge is coming.
5. Matt Brown came to discuss the possibility and procedure of using Scott Bailey's field off Shoestrap Road for a large function. This function would be run by Hand and Heart Productions, INC. This is a promotional company that is hoping to stage a 3 day event consisting of arts, crafts, music and a renewably energy festival in October of 2013. There were discussions of what various other towns do for functions like this. Right now Lyme does not have anything in place that would address a large scale commercial event like this. The Selectmen want to meet with David Robbins, Planning and Zoning administrator before any decisions were made to move forward.
6. Out of Town people can use the Transfer Station as long as they have the correct bags.
7. Two manifests were approved: \$41,291.97 and \$2,188.10
8. Administrative Matters:
 - i. Mackenzie moved to appoint John Peterson to the Conservation commission as an alternate for a 3 year term. Seconded by Vidal. Voted unanimously in favor.
 - ii. The Selectmen signed the copier contract with W. B. Mason.
 - iii. The Selectmen signed the order confirmation with WasteZero for the 16 gallon bags.
9. Committee and Commission reports:
 - i. Recreation Commission: Cooch was the only member to show for this meeting. Cutting

apologized she had forgotten about this meeting. The Recreation Commission has in the recent months had a very hard time getting members to show up for the meetings. This continues to be a problem.

- ii. Energy Committee: MacKenzie reported the next Energy Committee meeting will take place in the Highway Garage. The Committee wants everyone to review the peregrine report and tour the Highway Garage at the same. Cutting will gather a history of what has been done and for what reasons for this meeting. This meeting is June 18th, 2013
- iii. Class V Roads Committee: MacKenzie will be meeting with Patricia Higgins; she is our State Representative and is on the State Highway committee. There are some concerns about trees on the sides of the roads blocking views and causing unsafe conditions

Chief O'Keefe will call a Highway Safety committee meeting for the next week to address these issues.

The membership of the Class V Roads Committee was discussed: Dan Brand and Bill Malcolm will be asked to serve on this committee. MacKenzie moved to appoint Dan Brand and Bill Malcolm to the Class V Roads Committee. Seconded by Smith. Voted unanimously in favor.

- 10. Letter of intent for 3 sections of the river road needs to be completed by May 3, 2013. Smith volunteered to write up descriptions for each.
- 11. The draft personnel policy will be forwarded to the town attorney for review. This document will come back to the board for more discussion.
- 12. Engineering study on the 2,640' southern section of the River Road: Pathways proposal to do a preliminary engineering study was signed.
 - ✓ Smith moved to accept Pathways proposal to do a preliminary engineering study at \$20,800.00 without the optional section. Seconded by MacKenzie. Voted unanimously in favor.
- 13. It was reported to the Selectboard that someone was working on Shoestrap Road. This road is a Class VI subject to gates and bars. Anyone wishing to do any kind of upgrade and or work to this road must come before the Selectboard for approval first. The Selectboard will try and find out who is doing this work.
- 14. At 9:45AM Smith moved to enter non-public session in accordance with RSA 91-A: 3 II (b). Seconded by MacKenzie voted unanimously by roll call vote. Present at this time are Smith, Vidal, MacKenzie, O'Keefe & Cutting.

Applications and references were reviewed for 2 candidates for the Transfer Station Attendant job opening.

- 15. At 9:58AM Vidal moved to enter public session. Seconded by MacKenzie. Voted unanimously in favor.
 - ✓ Smith moved to hire William Hoehl to start at the Transfer Station as soon as possible and Chris West to start at the transfer station at the end of the following month. Seconded by MacKenzie. Voted unanimously in favor.
- 16. At 9:59AM Smith moved to enter non-public session in accordance with RSA 91-A: 3 II (c). Seconded by Vidal voted unanimously by roll call vote. Present at this time are Smith, Vidal, MacKenzie, & Cutting.

17. At 10:14AM Smith moved to enter public session. Seconded by Vidal. Voted unanimously in favor. Having cleared up a tax abatement question and voting to grant a tax abatement.
18. The open position in the selectmen's office will be reviewed and possibly reorganized. Office staff will take time to discuss and allocate jobs accordingly. The goal will be to have the office running as efficiently as possible.
19. At 10:20AM Smith moved to adjourn. Seconded by MacKenzie. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting
Administrative Assistant